

Name: \_\_\_\_\_  
 DOB (mm/dd/yyyy): \_\_\_\_\_  
 MRN: \_\_\_\_\_

**PATIENT AUTHORIZATION FOR COLLECTION & RELEASE OF PERSONAL HEALTH INFORMATION**

**Metropolitan Campus**  
 1995 Lens Avenue  
 Windsor, ON N8W 1L9

**Ouellette Campus**  
 1030 Ouellette Avenue  
 Windsor, ON N9A 1E1

Tel: 519-254-5577, ext. 52238  
 Website: [www.wrh.on.ca](http://www.wrh.on.ca)

**Authorization must be signed by the patient or by the legally authorized representative in the case of incompetency or death.**

I, \_\_\_\_\_, hereby authorize  
 (Name of Patient / Substitute Decision Maker)

**WINDSOR REGIONAL HOSPITAL to**  **Release**  **Collect**

records pertaining to the admission(s) / visit(s) from \_\_\_\_\_ to \_\_\_\_\_  
 (mm/dd/yyyy) (mm/dd/yyyy)

compiled at: \_\_\_\_\_  
 (Institution)

from the Health Record of: \_\_\_\_\_  
 (Patient Name) (Date of Birth, mm/dd/yyyy)

Contact Phone #: \_\_\_\_\_ Health Card # /Photo ID: \_\_\_\_\_

Leave Message:  Yes  No

**REQUEST:**

Requested by (Specific Name, Unit, or Dept.): \_\_\_\_\_

Requestor Agency Name & Department: \_\_\_\_\_  
 (e.g. Insurance Company, Lawyer, Physician Office)

Address: \_\_\_\_\_

**PURPOSE:**

This information will be used for the purpose of:

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Further Medical Treatment                 | <input type="checkbox"/> Insurance Claim     | <input type="checkbox"/> Physician Reference       |
| <input type="checkbox"/> Estate Settlement                         | <input type="checkbox"/> Litigation          | <input type="checkbox"/> Research Review           |
| <input type="checkbox"/> Mental Health Assessment and/or Treatment | <input type="checkbox"/> Contact Information | <input type="checkbox"/> Clinical Photos/Education |
| <input type="checkbox"/> Other: _____                              |  |  |

**CONSENT:**

- I understand the private and confidential nature of this information and agree that it will be used only for the stated purpose(s). I further absolve the information – releasing the Hospital named above of any responsibility for carrying out this directive. This authorization will be valid for 90 days as of the date of signature, unless specified otherwise.
- I understand that I may withdraw my consent at any time by informing my Windsor Regional Hospital contact.
- Cancer Centre Patients: - I understand that my chart may be reviewed for research and contact information purposes. - As part of my patient record, I agree that clinical photographs may be taken. These photos may be used for education also as long as I am not identifiable in any such photos.

Date of Consent: \_\_\_\_\_  
 (mm/dd/yyyy)

Signature: \_\_\_\_\_

Consent Expiry Date: \_\_\_\_\_  
 (mm/dd/yyyy)

(Relationship if other than patient)

Email Address: \_\_\_\_\_

Consent to Release via Email (Initial if yes): \_\_\_\_\_

Witness' Signature: \_\_\_\_\_

Witness' Name - Print: \_\_\_\_\_

If unable to submit online, please email to [WRHROIclerks@wrh.on.ca](mailto:WRHROIclerks@wrh.on.ca) or fax to 519-254-5572 & include a copy of photo ID.

